



**The Awty International School  
Houston**

The Awty International School's Advancement Department is closed for gift processing during the end of year (Christmas/New Year) holiday season. If you would like to make a last minute gift to Awty during this period, and have it credited to the December tax year, you may select one of the following options:

1. ONLINE - go to <http://www.awty.org/advancementOG.php> and read the online giving instructions. Make your transaction on or before December 31 to have it count for the December tax year.
2. BY CHECK - Mail your gift or pledge to Awty in an envelope postmarked on or before December 31. Date your check prior to December 31. Your postmark will serve as your gift date.
3. BY CREDIT CARD – Email us at [rjackson@awty.org](mailto:rjackson@awty.org) on or before December 31, and indicate *all* of the following:
  - specific amount you wish charged to your credit card
  - the gift purpose (such as Annual Fund)
  - your card number and type, expiration date
  - your full name as it appears on the card
  - your phone number

Your card charge will be processed when we return in early January; however the 'sent' date of your email will serve as your gift date.

4. STOCK TRANSFER - The following information will enable your broker to electronically transfer stock to our account on or before December 31: Your stock transfer date will serve as the gift date. The actual stock value at the time of sale will be included on your receipt.
  - Simmons & Company International - Attn: Lyn Tanner  
700 Louisiana, Suite 5000  
Houston, TX 77002  
Phone: 713-223-7899  
DTC Number: 443  
Account: The Awty International School  
Account Number: 5ZD-004261

**Again, please make sure to designate where your gift should go on your check/email/wire instruction (example: Annual Fund, Gala, "X" Memorial Fund, etc.)**